



Government of India
Department of Atomic Energy
General Services Organisation
Engineering Service Group
Kalpakkam – 603 102

NOTICE INVITING e-TENDER

Online percentage rate tender in Two parts are invited on behalf of the President of India by the **Superintending Engineer, RM & UD, ESG/GSO, Kalpakkam 603 102**, Chengalpattu District, Tamilnadu from reputed and experienced Mechanical/Civil/IT Engineering Contractors [or] who are all in the approved list of the appropriate class of Central Public Works Department, State Public Works Department, Railways, Military Engineers Services, City Development Authority / Municipal Corporation of City with proven technical and financial capabilities, possessing the required tools & plants and who have satisfactorily completed (#) Three similar works each costing not less than the amount equal to 40 % of estimated cost put to tender [or] Two similar works each costing not less than the amount equal to 60 % estimated cost put to tender [or] One similar work of aggregate cost not less than the amount equal to 80 % of estimated cost during past seven years ending previous day of last date of submission of tenders.

Note: The value of completed works shall be brought to current costing level by enhancing the actual value of work at **simple rate of 7% per annum**, calculated from the date of completion to previous day of last date of submission of tender.

Tender No - GSO/ESG/SE/RMUD/PCS /eTR- 81/2022

Name of work	Carrying out technical activities for updating software packages in various GSO offices in Kalpakkam Township during the year 2022-2023.
Estimated Cost	Rs 17.30 Lakhs
Time allowed	12 (Twelve) Months [Including Monsoon period]
Earnest Money Deposit	Rs. 34,600/- in the form of Deposit at Call Receipt or Demand Draft / Bankers Cheque / Pay Order or Fixed Deposit Receipt drawn in favour of Pay and Accounts Officer, GSO. [OR] Alternatively, an amount of Rs. 17,300/- shall be in the form of Deposit at Call Receipt or Demand Draft / Bankers Cheque / Pay Order or Fixed Deposit Receipt drawn in favour of Pay and Accounts Officer, GSO and Balance amount of Rs. 17,300/- shall be in the form of Bank Guarantee issued by a scheduled bank, as per enclosed prescribed format. Cash and Cheque for Earnest Money Deposit will not be accepted. The Bank Guarantee shall be valid for 120 days from the date of closing of online submission of Tender.
Security Deposit	2.5 % of tendered value
Performance Guarantee	3 % of tendered value

Tender processing fee	Rs 1021/- by e-payment through electronic mode. Further details please see www.tenderwizard.com/DAE .
Date/Period of availability of tender document for view and download	From 27/07/2022 (10:00 Hours) to 05/08/2022 (17:00 Hours) on website www.tenderwizard.com/DAE
<p>Please note that the tender will be available for download between the dates as prescribed above. Agencies interested in participating must register in the web portal and pay the prescribed registration charges as per requirements, should pay tender processing fee online, for the prescribed amount all within the dates prescribed above. Only agencies who have registered in the above mentioned web portal can participate in e-tender. Detailed NIT is also available on website www.igcar.gov.in/gso/tender.html for view only.</p>	
Free viewing of tender documents in PDF Format	Click "TENDERS OF DAE" on Home page Website www.tenderwizard.com/DAE . If interested in participating in the tender, download technical and Financial Bids in Excel Format as under.
Purchase of tender documents in Excel Format for participation in tendering.	<p>Login in the Home page of the website www.tenderwizard.com/DAE with your User ID /Password and Class III Digital Signature Certificate.</p> <p>Click on "UNAPPLIED" button: then click on "REQUEST" icon (Blue colour): Pay TENDERPROCESSING FEE online. Click on "SUBMIT" button. Now click on "INPROGRESS" button. In status column you will find the tender is RECEIVED. You will be able to download required Tender Documents by clicking "EDIT ATTACHMENT" icon for any number of times till last date of submission.</p> <p>Please refer Help Manual for submission of Tender/ contact Help Desk at daehelpdesk@gmail.com for any queries.</p>
Last date & Time of prebid clarification if any, sent by bidder	Upto 14:00 Hours on 08/08/2022 to Mail id – kumarg@igcar.gov.in and vanaja@igcar.gov.in (Phone No. 044-27481173, 044-27480500 – Extn: 89193, 85333

Last date for submission of Original DD/BC/PO/DR & BG for EMD	On or before 11/08/2022 (15:00 Hours) at Planning & Computer Section, Room No. 405, GSO Annex Building, Kalpakkam – 603 102, Chengalpattu District. Please note that the Unit name GSO [General Services Organisation] Tender number & Name of work shall be clearly mentioned in cover without fail. If the tenderer fails to submit original DD/BC/PO/DR & BG etc., within the prescribed period as mentioned above those tenders will be summarily rejected.
Last date and time of closing of online submission of tenders:	11/08/2022 (15:00 Hours)
Date and Time of online opening of Technical Bid	11/08/2022 (15:30 Hours)
Period of verification of credentials for evaluation.	12/08/2022 to 19/08/2022 [Except on 13/08/2022 to 15/08/2022] Note: Original documents substantiating the eligibility criteria all mentioned should be produced for verification during the above period.
Date of opening of Financial Bids of qualified bidders	Date and time will be notified later

1. TENDERS NOT ACCOMPANYING THE FOLLOWING ARE LIABLE TO BE SUMMARILY REJECTED. JOINT VENTURES ARE NOT ACCEPTED.

- A. Proof of registration with Government/Semi Government organizations like CPWD, MES, Railways, State PWD etc., in appropriate class OR having experience in execution of similar works. Scanned copy shall be uploaded.
- B. Experiences of having successfully completed works during the last seven years ending previous day of last date of submission of tender as follows:

Three similar completed works each costing not less than the amount equal to 40 % of the estimated cost put to tender, [or] Two similar completed works each costing not less than the amount equal to 60 % of the estimated cost put to tender, [or] One similar completed work of costing not less than the amount equal to 80 % of the Estimated cost under a single contract.

“Similar work” shall mean that “Experience / providing Technical services in software modules or official software applications.”

Note:

- 1) Eligible similar nature of works should have been executed in India only.
 - 2) In case of the work done under private sector, the completion certificate shall be supported with the copies of TDS certificate.
- C. Should have had average annual financial turnover on Works Contract should be at least **100% of the estimated cost** during the last available three consecutive financial years (FY ending 31/03/2021) certified by Chartered Accountant to be uploaded. Should not have incurred any loss (Profit after tax should be positive) for more than two

years during the last available five years (FY ending 31/03/2021). Details shall be furnished duly supported by figures in balance sheet/profit and loss account for the last Five (5) years duly certified by Chartered Accountant as uploaded by the applicant to Income tax department as per Proforma as specified in Form – A.

- D. Should have a Solvency of minimum **40%** of estimated cost obtained from competent authorities as per Proforma as specified in Form – B shall be uploaded. The Solvency certificate should be valid on the last date of Tender submission or the solvency certificate shall not be older than one year from the last date of tender submission.
- E. The bidding capacity of the contractor should be equal to or more than the estimated cost of the work put to tender. The bidding capacity shall be worked out by the following formula:

$$\text{Bidding Capacity} = [\text{AxNx2}] - \text{B}$$

Where,

A = Maximum turnover in Works Contract executed in any one year during the last five years taking into account the completed as well as works in progress. The value of completed works shall be brought to current costing level by enhancing at a simple rate of 7% per annum.

N = Number of years prescribed for completion of work for which bids has been invited.

B = Value of existing commitments and ongoing works to be completed during the period of completion of work for which bids have been invited.

- F. Applicant should upload the details of all works of similar class completed in the Proforma as specified in Form – C.
- G. List of projects under execution or awarded shall be uploaded as per Proforma specified in Form – D.
- H. Performance report of works referred to in Forms 'C' & 'D' shall be uploaded as per Proforma specified in Form – E.
- I. Details regarding structure and organization of the firm shall be uploaded as per Proforma specified in Form – F.
- J. Details regarding manpower possessed shall be furnished as per Proforma specified in Form – G shall be uploaded. The details of trained and certified workmen proposed to be employed at the work site of the project should also be furnished.
- K. PAN and GSTIN Certificate in the latest approved form.
- L. The bidder should be registered with Employees Provident Fund Organization and Employees State Insurance Corporation and furnish the certificates of Registration with EPFO and ESIC or Acknowledgement of having applied for registration with EPFO and ESIC establishing bidder's eligibility and qualification.
- M. Bidder's profile shall invariably contain (i) EPF registration number and ESI registration number or (ii) Particulars of Acknowledgement of having applied for registration with EPFO and ESIC establishing bidder's eligibility and qualification.
- N. Certificate (Scanned copy of original certificates to be uploaded)
- a. Performance Certificates
 - b. GSTIN
 - c. PAN

- d. Registration Certificate in CPWD/State PWD/MES
 - e. Form A to Form G
 - f. Registration with EPFO and ESIC
- O. UNDERTAKING A to D and Declaration by Contractor.
(Scanned copy to be uploaded at the time of submission of Bid and originals shall be submitted during the period of verification of credentials).
2. Information and instructions for tenderer posted on website shall form part of tender document for e-tendering mode.
 3. The tender document consisting of plans, specifications, schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website www.tenderwizard.com/DAE free of cost for e-tendering mode.
 4. The bid can only be submitted after uploading the mandatory scanned documents such as demand draft or pay Order or banker's Cheque or Deposit at call Receipt or Fixed deposit receipts and bank Guarantee of any scheduled bank towards the EMD in favour of "Pay and Accounts Officer, GSO.
 5. **Those contractors not registered on the website www.tenderwizard.com/DAE, are required to get registered for e-tendering mode. Registered contractors only can download & submit/upload tenders.**
 6. The intending bidder must have valid class – III digital signature to submit the bid for e-tendering mode.
 7. On opening date, the contractor can login and see the bid opening process for e-tendering mode.
 8. The tenderer shall quote only above percentage on the total estimated cost. If a tenderer quotes zero or below percentage on total estimated cost, such tender shall be treated as invalid also it is mandatory to fill the column meant for quoting percentage rate, if this column is left blank the tender becomes invalid.
 9. The department reserves the right to accept/ reject any prospective application without assigning any reason thereof.
 10. Short listing of agencies shall be subject to thorough verification of their credentials and inspection of works carried out by them, through a Technical Screening cum Works Inspection Committee of experts, constituted by GSO.
 11. If any information furnished by the applicant is found to be incorrect at a late stage, they shall be liable to be debarred from tendering/ taking up works in DAE/GSO. The department reserves the right to verify the particulars furnished by the applicant independently.
 12. Tender will be kept valid for 120 (One hundred and Twenty) days from the last date of closing of online submission of tender.
 13. In case of successful tenderer, the tenderer is required to deposit an amount equal to 3% of the tendered and accepted value of the contract as irrevocable performance guarantee in one of the following forms within a period of 15 days from the date of issue of letter of intent. i.e. Deposit at Call Receipt/Bankers Cheque /Demand Draft/Pay Order of State Bank of India or Canara Bank, payable at Kalpakkam or

Indian Bank, payable at Anupuram (In case of guarantee amount is less than Rs. 1,00,000/-) or Fixed Deposit Receipt (FDR) of a scheduled Bank or an irrevocable bank guarantee bond of any scheduled bank or the State bank of India/ Canara bank/Indian bank in the prescribed form given in Annexure drawn in favour of **Pay & Accounts Officer, GSO, Kalpakkam.**

The letter of award of work will be issued only after the above said performance guarantee in any one of the prescribed form is received and accepted failing which the Government shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the earnest money absolutely.

14. In addition to the above, the successful tenderer is required to remit security deposit amounting to 2.5 % [Two and half Percent] of the tendered and accepted value which shall be deducted at 5% [Five Percent] of the gross amount of the bill from each running bill, till total security deposit is recovered. Earnest Money Deposited along with bid shall be returned after receiving Performance Guarantee.
15. Bidders shall not be under a declaration of ineligibility for tender quoting and fraudulent practice.
16. Documentary evidence of adequate financial standing shall be furnished.
17. Information regarding projects in hand, current litigation, orders regarding exclusion, expulsion or block entry if any to be furnished.
18. The capacity of the contractor to take up a new project under consideration in addition to his present commitments must be clearly brought out. He should also furnish the details referring as to have both physically and financially capable of executing this contract in the stipulated time as per milestones projected in addition to executing the other commitments.
19. Copies of original documents detailing the constitution or legal status, place of regulation and principle place of business, written power of attorney of the regulatory of the bond to commit the bidders.
20. Tenderer may please intimate their Bank Account Number, IFSC code, Branch details so as to enable the department for payments through Bank.
21. Qualification and experience of key site management and technical personnel proposed for the contract.
22. Evidence of adequacy of working capital for this contract. Access to lines of credit and availability of other financial resources.
23. Information regarding any litigation, current or during the last seven years, in which the bidder is involved, the parties concerned and disbursed amount.
24. All Taxes and levies except GST as applicable to the contract shall be payable by the contractor and Government shall not entertain any claim whatsoever in respect of the same. However, in respect of ESI/EPF employer's contributions and any statutory payment shall be payable as per rules, same shall be paid by the contractor to the concerned authorities/ personnel and it shall be reimbursed to him on production of documentary evidence on payment. Hence the quoted percentage shall not be inclusive of ESI/EPF employer's contribution and any statutory payment. Also the quoted percentage shall not be applicable for reimbursement of ESI/EPF employer's contribution and statutory payment if any. The contractor shall have ESI & EPF registration.

25. GST Reimbursement: TDS on GST @ 2% will be deducted on payment to be made the Contractors for the gross value of work done. This provisions of TDS on GST are applicable under the Notification No.50/2018-CBIC-Govt. of India dated 13th Sept 2018.

Every month the contractor is bound to pay Goods and Services Tax (GST) to Government of India on total value of works carryout during the month. Amount paid towards GST will be reimbursed on production of documentary evidence. The claim for GST reimbursement should be submitted along with the next month of running bill/ Final Bill. Hence the quoted percentage rate shall not be inclusive of GST. Also the quoted percentage shall not be applicable for GST reimbursement.

26. The proposed methodology and program of execution, backed with equipment planning and deployment duly supported with broad calculation and quality control procedures proposed to be adopted, justifying their capability of execution and completion of the work as per technical specifications within the stipulated period of completion as per milestones.

Superintending Engineer, RM & UD, ESG/GSO on behalf of president of India does not bind herself to accept the lowest or any other tender and reserves to herself the authority to reject any or all of the tenders or to allot PARTs of the works to different agencies without assigning any reasons therefore. All tenders, in which any of the prescribed conditions is not fulfilled or any condition, shall be summarily rejected.

**Superintending Engineer,
RM & UD, ESG/GSO
For and on behalf of the President of India**

BID SECURITY [BANK GUARANTEE]

[ON NON JUDICIAL STAMP PAPER OF VALUE RS. 100/-]

WHERE AS _____ [Name and Address of the Bidder] (herein after called "the Bidder (s)") has submitted his/their bid Dated _____ [Date] for undertaking the work of _____ [Name of Work] (herein after called "the Bid").

KNOW ALL PEOPLE by these presents that we _____ [Name and Address of the Bank] of _____ [Name of country] having our registered office at _____ (herein after called "the Bank") are bound unto President of India, acting through Chief Engineer, General Services Organisation, Kalpakkam – 603 102 [herein after called "GSO"] in the sum of Rs. _____^[1] [Rupees _____] for which payment well and truly be made to the said GSO the Bank binds itself, his successors and assigns by these presents.

SEALED with the common seal of the said Bank this ____ day of _____ month of year _____.

THE CONDITIONS of this obligation are:

- (1) If after Bid opening the Bidder withdraws his Bid during the period of Bid validity (including extended validity of tender) specified in the form of Bid or makes any modification in the terms and conditions of the tender which are not acceptable to GSO:

OR
- (2) If the Bidder having been notified of the acceptance of his Bid by GSO during the period of bid validity
 - a) Fails or refuses to execute the form of agreement in accordance with the instructions to Bidders, if required: OR
 - b) Fails or refuses to furnish the Performance Guarantee, in accordance with the provisions of tender document and Instructions to contractor.

We undertake to pay to GSO either up to the above amount or part thereof upon receipt of their first written demand, without GSO having to substantiate their demand, provided that in their demand GSO will note that the amount claimed by them is due to them owing to the occurrence of one or any of the above conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including the date _____^[2] after the deadline for submission of tender as such deadline is stated in the Instructions to contractor or as it may be extended by GSO, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank not later than the above date.

DATE _____ SIGNATURE OF THE BANK _____

WITNESS _____ SEAL _____

[Signature, name and address of witness]

Notes:

- (1) The bidder should insert the amount of Guarantee in words and figures denominated in Indian Rupees. This figure should be the same as specified in the tender document.
- (2) This date should be 120 days from the last date of closing of online submission of Bid / Tender.

List of Documents to be scanned & uploaded within the period of bid submission for e-tendering mode: (Scanned copy of original certificates to be uploaded)

1. Financial Turnover certified by CA
2. Profit & Loss statement certified by CA
3. Latest Bank Solvency Certificate
4. List of SIMILAR WORKS completed in last 7 years indicating:
 - i) Agency for whom executed,
 - ii) Value of work,
 - iii) Stipulated and actual time of completion
5. List of WORKS in hand indicating:
 - i) Agency,
 - ii) Value of work,
 - iii) Stipulated time of completion/present position.
6. List of technical Staff
7. Certificates:
 - i) Registration Certificate
 - ii) Certificates of Work Experience/Performance certificates
 - iii) GSTIN Registration
 - iv) PAN (Permanent Account Number) Registration
 - v) Registration with EPFO and ESIC
8. Undertaking A to D of Annexure-I, Declaration by Contractor of Annexure-II and Declaration of Annexure-III.
9. e-payment through online electronic mode towards cost of processing fee.
10. Original Demand Draft / Banker's Cheque / Pay Order or FDR of any Scheduled Bank against EMD.
11. Original Bank Guarantee of any Scheduled Bank against EMD.
12. Form of Agreement.

UNDERTAKING TO BE FURNISHED BY THE TENDERER

Undertaking – A

“I Son of Residing at
..... hereby give an undertaking that I have read and I am
aware of all the classes and sub clauses of tender forms and I confirm that I will abide by all
the terms and conditions available in this tender document. My income Tax Permanent
Number (PAN) is”

Seal of the Firm

(Dated Signature of contractor or his
authorised Power of attorney)

Undertaking – B

“I Son of Residing at
..... hereby give an undertaking that none of my
relative (s) as defined below is / are employed in DAE as per details given in tender
document. In case at any stage, it is found that the information given by me is false /
incorrect, GSO/IGCAR shall have the absolute right to take any action as deemed fit without
any prior intimation to me”

The near relatives for this purpose are defined as:

1. Members of a Hindu undivided family.
2. They are husband and wife.
3. The one is related to the other in the manner as father, mother, son(s), son's wife (Daughter-in-law), daughter(s), daughter's husband (Son-in-law), brother(s) and brother's wife, sister(s) and sister's husband (brother-in-law)

Seal of the Firm

(Dated Signature of contractor or his
authorised Power of attorney)

Undertaking – C

“I/ We have read and examined the Notice Inviting Tender, General Rules & Directions, Form of tender, Special Conditions, safety code for Works Contract, General Conditions of Contract, Schedule-F, Specifications, Schedule of construction, drawings and all other contents in the tender document for the work AND ACCORDINGLY I / We, hereby tender for execution of the work specified for the President of India within the time specified in schedule “F”, viz., Schedule of Quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in Rule 1 of General rules & directions and in Clause – 11 of the General Conditions of Contract and with such materials as are provided for, by and in respects in accordance with, such conditions so far as applicable”.

Seal of the Firm

(Dated Signature of contractor or his
authorised Power of attorney)

Undertaking – D

“I/ We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of the department, then I / We shall be debarred for bidding in DAE in future forever. Also, if such a violation comes to the notice of the department before date of start of work, the engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee”.

Seal of the Firm

(Dated Signature of contractor or his
authorised Power of attorney)

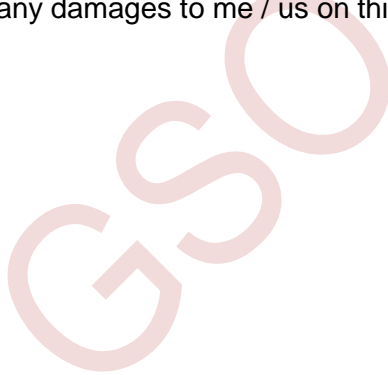
Declaration by contractor

This is to certify that:

- 1) I /We have submitted the tenders in the Proforma as downloaded directly from the websites which are same as available in the website and there is no change in the format, number of pages etc.,
- 2) I /We have not made any modifications / corrections / additions etc., in the tender documents downloaded from website by me / us.
- 3) I /We have checked that no page is missing and all pages as per the index are available and that all pages of tender document submitted by us are clear and legible.
- 4) I /We have paid Tender processing fee through online made.
- 5) I /We have submitted requisite EMD in the prescribed form.
- 6) In case at later stage, it is noticed that there is any difference in my/ our tender documents with the original documents, GSO shall have the right to cancel the tender / work, forfeit the Earnest Money, Performance Guarantee & Security Deposit, take appropriate action as per the prevailing rules in force and GSO shall not be bound to pay any damages to me / us on this account.

Date:

(Dated Signature of Contractor with seal)



Declaration

I (Name of the contractor/ agency) hereby declare compliance towards all the labour codes, legislations and statutory conditions or any other acts dealing with minimum wages, bonus, industrial relations, and social security and authorise General Services Organisation, Department of Atomic Energy to recover any payment that arises due to failure to comply with any of the Labour Codes, legislations and statutory conditions or any other acts dealing with minimum wages, bonus, industrial relations and social security etc. and all other acts mentioned in the tender document.

Date:

(Dated Signature of Contractor with seal)

FORM 'A': FINANCIAL INFORMATION

- I. Financial Analysis – Details to be furnished duly supported by figures in balance sheet/profit and loss account for the last five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department: (Copies to be attached)

Particulars	Financial Years				
	2016-17	2017-18	2018-19	2019-20	2020-21
(i) Gross Annual turnover (Rupees in Lakhs).					
(ii) Profit/ Loss (Rupees in Lakhs).					
(iii) Certified by					

Name and address of Chartered Accountant with Membership No.	
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II. **Financial arrangements for carrying out the proposed work.**

Viz. line of credit, Working Capital, Liquid capital, Fixed deposits etc., - Upload scanned copy of statement

III. **The scanned copies of following certificates are to be uploaded.**

- Profit & Loss statement certified by CA & as submitted to income Tax Department.
- Solvency Certificate from banker's of applicant. Banker's certificate should be on letter head of the bank. In case of partnership firm, certificate should include names of all partners as recorded with the bank as said in the Form "B"
- GSTIN
- Permanent Account Number (PAN)

Name & Address of authorised Signatory

Note: Further details if required may be asked from the contractor after opening of the bids. There is no need to upload the entire voluminous balance sheet.

(Scanned copy of Banker's letter head to be uploaded)

FORM 'B' - FORM OF BANKERS' CERTIFICATION FROM A SCHEDULED BANK

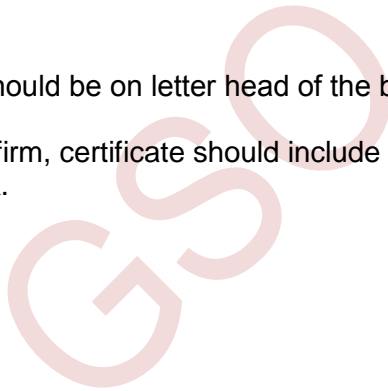
This is to certify that to the best of our knowledge and information that M/s. / Shri.
..... (with address) a customer of
our bank are / is respectable and can be treated as good for any engagement up to a limit of
Rs. (Rupees
.....).

This certificate is issued without any guarantee or responsibility on the bank or any of the
officers.

(Signature)
For the Bank

Note:

- (1) Banker's certificates should be on letter head of the bank.
- (2) In case of partnership firm, certificate should include names of all partners as recorded with the bank.



FORM 'C' - DETAILS OF ALL WORKS OF SIMILAR CLASS COMPLETED IN ALL RESPECTS DURING THE LAST SEVEN YEARS ENDING ON 10th August 2022

Sl. No.	Name of Work/ Project and location	Owner or Sponsoring Organization	Cost of Work in Lakhs of rupees	Date of Commencement as per Contract	Stipulated Date of Completion	Actual Date of Completion	Litigation/ Arbitration cases pending/in progress with details*	Name and address/ telephone number of officer to whom reference may be made	Remarks
1	2	3	4	5	6	7	8	9	10

Note:*Indicate gross amount claimed and amount awarded by the Arbitrator

Notes:

- a) Applicant may submit separate form for giving details of work (completed) for each year to fill up the details as above. Separate sheets if any shall be numbered in sequence.
- b) The scanned copies of the work orders for each work along with completion certificate shall be uploaded.
- c) Certified that the above list of works is complete and no work has been left-out and the information given is correct to the best of my knowledge and belief.

Name & Address of authorised Signatory

FORM 'D' - PROJECTS UNDER EXECUTION OR AWARDED

Sl. No	Name of work/ project and location	Owner or sponsoring Organization	Cost of work (Rupees in Lakhs)	Date of commencement as per contract	Stipulated date of completion	Up to date percentage progress of work	Slow progress if any, and reasons thereof	Name and Address/ Telephone number of officer to whom reference may be made	Remarks
1	2	3	4	5	6	7	8	9	10

Certified that the above list of works is complete and no work has been left out and that the information given is correct to my knowledge and belief.

Name and address of authorised Signatory

**Scanned copy of certificates containing following information from the clients
to be uploaded**

FORM 'E' - PERFORMANCE REPORT OF WORKS REFERRED TO IN FORMS "C" & "D"
(Separate certificate for each work/ Project)

1. Name of work/ project & location
2. Agreement No.
3. Name of Contractor
4. Estimated cost
5. Tendered cost
6. Completed cost
7. Date of start
8. Date of completion
 - (i) Stipulated date of completion
 - (ii) Actual date of completion
9. Amount of compensation levied for delayed completion, if any
10. Amount of reduced rate items, if any
11. Performance report
 - i. Quality of work : Very Good/Good/Fair/Poor
 - ii. Financial Soundness : Very Good/Good/Fair/Poor
 - iii. Technical Proficiency : Very Good/Good/Fair/Poor
 - iv. Resourcefulness : Very Good/Good/Fair/Poor
 - v. General Behavior : Very Good/Good/Fair/Poor
 - vi. Time Consciousness : Very Good/Good/Fair/Poor

Dated:

**Executive Engineer or Equivalent
Signature with Seal**

FORM 'F' - STRUCTURE AND ORGANISATION

1. Name & Postal Address of the Applicant:

2. Telephone no. /Telex No. /Fax No.

3. Legal status of the Applicant (Please tick and attach attested copies of original document defining the legal status)

- (a) An individual: (b) A proprietary firm: (c) A firm in partnership
(d) A limited company or corporation

4. Particulars of registration with various Government Bodies (attach attested photocopy)

Dept./Organisation & Place of registration	Registration No.

5. Names and Titles of Directors & Officers with designation proposed to be concerned with this work.

6. Designation of individuals authorised to act for the organisation.

7. Was the Applicant ever required to suspend work for a period of more than six months continuously after he commenced the work? If so, give the name of the project and reasons of suspension of work.

8. Has the Applicant, or any constituent partner in case of partnership firm, ever been abandoned the awarded work before its completion? If so, give the name of the project and reasons for abandonment.

9. Has the Applicant or any constituent partner in case of partnership firm, ever been debarred/ black listed for tendering in any organisation at any time? If so, give details.

10. Has the Applicant or any constituent partner in case of partnership firm, ever been convicted by the court of law? If so, give details.

11. In which fields of Engineering Construction the Applicant has specialization and interest?

12. Any other information considered necessary but not included above.

Name and Address of authorised Signatory

**FORM 'G' - DETAILS OF TECHNICAL & ADMINISTRATIVE PERSONNEL
TO BE EMPLOYED FOR THE WORK**

Sl. No	Designation	Total Number	Number available for this work	Name	Qualifications	Professional experience and details of work carried out	How these would be involved in this work	Remarks
1	2	3	4	5	6	7	8	9

Name and Address of authorised Signatory