

4/6
Annexure-11(1)

Government of India
Department of Atomic Energy
Indira Gandhi Centre for Atomic Research
Kalpakkam

IGCAR/2/2016-17/RTI/Admn(O&M)/1563

September 30, 2016

OFFICE ORDER

Sub: Constitution of Committee of to examine on suo motu
disclosure under RTI Act, 2005

DoPT vide its OM No. 1/34/2013-IR dated 30.06.2016 directed all the public Authority to constitute a committee to examine the details of information to be uploaded as suo motu in the website and to identify the categories of Information that are frequently asked by RTI applicant. Such information must be disclosed in the public domain to make it more user friendly and should also be reviewed at regular intervals. Information that is proactively disclosed must be properly categorized and organised in such a manner that it facilitates easy retrieval. Information on the website must be organised in a searchable and retrievable database to enable people to access the records.

As per above OM Director, IGCAR has constituted a committee consisting of the following officials to identify the information which can be disclosed suo motu in IGCAR website:

- | | | |
|----|--|----------|
| 1. | Shri A.K. Vikraman Nair, Director(P&A) & Appellate Authority | Chairman |
| 2. | Shri S.S. Boopathy, Administrative Officer-III(P) & CPIO | Member |
| 3. | Shri K.R. Sethuraman, Administrative Officer-III(R&SR) | Member |
| 4. | Shri Narendra Kumar Kushwaha, SO/F, Planning Division, RMG | Member |
| 5. | Shri C. Uthaysankar, SO/E, CD, EISG | Member |
| 6. | Shri G. Selvakumar, Asst. Admin. Officer (O&M) & APIO | Member |

Terms of Reference:-

1. The committee will examine/review about information to be uploaded suo motu as per Section 4 of RTI Act in the website
2. The committee will identify the categories of information that are frequently asked by the RTI Applicants and upload the same in the website and review at regular interval for updation.
3. The committee shall meet once in three months or as and when required to examine/review the information to be uploaded in IGCAR website and submit its report to Director, IGCAR.


(S.S. Boopathy)
Administrative Officer-III(P) 30/9/16

Distribution:

Chairman & Members of the Committee

Copy to: Office of Director, IGCAR

भारत सरकार/Government of India
परमाणु ऊर्जा विभाग/Department of Atomic Energy
इंदिरा गाँधी परमाणु अनुसंधान केंद्र, कल्पाक्कम
Indira Gandhi Centre for Atomic Research, Kalpakkam

IGCAR/2/2019-20/RTI/Admn(Vig) /583

फरवरी/February 29, 2020

कार्यालय आदेश/OFFICE ORDER

विषय : सूचना का अधिकार अधिनियम, 2005 के तहत स्वतः संज्ञान प्रकटीकरण के परीक्षण हेतु समिति का पुनर्गठन

Sub : Re-constitution of Committee to examine on suo motu disclosure under RTI Act, 2005

उपरोक्त विषय पर दिनांक 30.09.2016 के कार्यालय आदेश संख्या IGCAR/2/2016-17/RTI/Admn(O&M)/1563 का अधिक्रमण करते हुए सूचना का अधिकार अधिनियम, 2005 के तहत स्वतः संज्ञान प्रकटीकरण परीक्षण हेतु इंगांपअके में तत्काल प्रभाव से समिति का पुनर्गठन किया जाता है।

In supersession of earlier IGCAR Office Order No. IGCAR/2/2016-17/RTI/Admn(O&M)/1563 dated 30.09.2016 on the above subject, the committee on suo motu disclosure under RTI Act, 2005 for IGCAR is re-constituted as follows with immediate effect.

- | | | |
|----|--|-----------------------------------|
| 1. | निदेशक (का एवं प्र) एवं अपीलीय प्राधिकरण
Director(P&A) & Appellate Authority | अध्यक्ष
Chairman |
| 2. | प्रशासन अधिकारी- III (भ एवं स) और सीपीआईओ
Administrative Officer-III(R&V) & CPIO | सदस्य
Member |
| 3. | प्रशासनिक अधिकारी- III (स्था.)
Administrative Officer-III (E) | सदस्य
Member |
| 4. | उलेनि, इंगांपअके
DCA, IGCAR | सदस्य
Member |
| 5. | श्री नरेंद्र कुमार कुशवाहा, वैअ/एफ, प्रधान, डब्ल्यूएमएस/आरएमजी
Shri Narendra Kumar Kushwaha, SO/F, Head, WMS/ RMG | सदस्य
Member |
| 6. | श्री सी. उदयशंकर, वैअ/ई, सीडी, ईआईजी
Shri C. Uthaysankar, SO/E, CD, EIG | सदस्य
Member |
| 7. | सहा. कार्मिक अधिकारी (सतर्कता) एवं एपीआईओ
Asst. Personnel Officer (Vig) & APIO | सदस्य सचिव
Member
Secretary |

दिनांक 30.09.2016 के ओएम में उल्लिखित विचारार्थ विषय समान रहेंगी।

The terms of reference mentioned in the OM dated 30.09.2016 will remain same.

यह निदेशक, इंगांपअके के अनुमोदन से जारी किया जाता है।

This is issued with the approval of Director, IGCAR



(परेश नाथ महादानी/Paresh Nath Mahadani)

प्रशासन अधिकारी- III (भ एवं स)

Administrative Officer-III(R&V)

समिति के सदस्य एवं अध्यक्ष

Chairman & Members of the Committee

प्रति/Copy to:

निदेशक का कार्यालय, इंगांपअके Office of Director, IGCAR