



भारत सरकार Government of India
परमाणु ऊर्जा विभाग Department of Atomic Energy
भाभा परमाणु अनुसंधान केंद्र Bhabha Atomic Research Centre
नाभिकीय पुनश्चक्रण बोर्ड, कल्पाक्कम
Nuclear Recycle Board, Kalpakkam



NOTICE INVITING e-TENDER

NIT No. BARCF/NRB/ADMN(G)/OS/01/2020

Facility Director , BARCF, Kalpakkam – 603102, Tamil Nadu on behalf of the President of India invites online item rate tender (in two parts), from the contractors who have carried out similar works in Central or state Government / PSU/ Autonomous body and technically & financially sound for the work “ **Providing Office Assistance in various division of NRB, BARCF, Kalpakkam**” The details are as mentioned below.

PART-A: INSTRUCTIONS AND INFORMATION

1.	The intending bidders must read the terms and conditions of the tender documents. He should only submit bids if he consider himself eligible and he is in possession of all documents required.
2.	The information and instruction for bidders along with technical bid and financial bids etc. are posted on website shall form part of the bid document.
3.	The NIT documents as uploaded in website can be viewed and downloaded free of cost by anyone including the intending bidder. However for participating in tendering process the intending bidder must download excel sheets both technical and financial after confirmation of payment towards processing fees, otherwise it will not be possible for them to download & upload the other documents (scope of work, price bid, drawings etc) on the e-tendering portal. Notes : i) Downloading the tender documents without confirmation of payment details towards tender processing fees on web site: www.tenderwizard.com/DAE shall not be valid. ii) The excel sheets accompanied with technical bid and financial bid shall be filled up uploaded within due date of submission. iii) The PDF document available in website are part of tender document and can't be uploaded on the e-tendering portal in its present form. However the bidders may download the specific forms / data sheets etc. filled up, scanned and upload the same as required.
4.	It is mandatory for all the applicants to have class-III digital signature certificate from any of the licensed Certifying Agency to participate in e-tendering.
5.	In order to participate in online e-tendering process, it is mandatory for the applicants to have user ID & password to get access to the website www.tenderwizard.com/DAE . The applicants have to get registered their firm / company with the service provider, M/s ITI Limited for user ID & password. The registration shall be done by paying an annual registration fees to M/s ITI Limited and completing other formalities as mentioned in website. Validity of online registration is for one year from date of its issuance and be subsequently renewed. For assistance/clarifications, please contact mobile 09969395522, e-mail : twhelpdesk231@gmail.com / daehelpdesk@tenderwizard.co.in

6.	The applicants, who have already obtained such valid user ID and password from M/s ITI Limited, for any other project of BARC / DAE, need not obtain fresh user ID and password for the purpose of participation in the present tender.
7.	The services for e-tendering in BARCF / DAE is provided by M/s ITI Ltd., In case of any problem with the submission of the tender M/s. Tender wizard Help Desk Centre, B-1/5A, 2 nd Floor, Main Nazafgarh Road Near Janakpuri Metro Station (East) Janakpuri, New Delhi-110058, Fax No : 91-11-25618721 Phone 91-11-49424365, e-mail: daehelpdesk@etenderwizard.co.in may be contacted.
8.	The excel sheets comprising of technical bid and financial bid and other documents shall be uploaded online in the prescribed format (JPG or PDF) before the date and time as mentioned in e-tender portal. No other mode of submission is acceptable.
9.	Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in YELLOW colour and the moment rate is entered, it turns SKY BLUE . In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0" . Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO). The quoted rate shall be inclusive of GST and shall be payable by the contractor and BARCF will not entertain any claim whatsoever in this respect.
10.	The agency shall download the pre bid clarification if any for the work and upload the same (scanned copy) duly signed and sealed. The revised documents (if any) shall be uploaded in e tender portal.
11.	After submission of the bid / document the bidder can re-submit revised bid/document any number of times but before last time and date of submission of bid/document as notified.
12.	In the case of bids in two / three stage system and if it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid.
13.	If the agency found ineligible, after opening of pre-qualification bid/technical bid his tender shall become invalid and processing fees shall not be refunded.
14.	Tenderers are advised to upload their documents well in advance, to avoid last minutes rush on the server or complications in uploading. BARCF, in any case, shall not be held responsible for any type of difficulties during uploading the documents including server and technical problems whatsoever.
15.	Submission of the tender documents after the due date and time (including extended period) shall not be permitted. Time being displayed on e-tendering portal of BARCF shall be final and binding on bidders.
16.	Deduction: IT @ 2% , TDS @ 2 % under GST and Labour welfare cess @1% applicable of gross value of work done shall be deducted from each bill paid to the contractor. Any other taxes /cess as per Government directives shall be deducted from each bill paid to the contractor, from time to time.
17.	The tenderers are advised to submit the hard copies towards EMD and other documents etc. well in advance to the Tender Inviting Authority, so that it should reach on or before the due date and time. Delay in receipt of hard copies due to security restriction, postal delay or delay due to any other reasons etc. shall not be accepted and tender shall be rejected forthwith.
18.	Tender will be kept valid for 90 (Ninety) days from the Last date of closing of online submission of tenders.
19.	If the successful tenderer, fails to furnish the prescribed performance guarantee on or before stipulated date, BARCF shall without prejudice to any other right or remedy, be at liberty to forfeit the said EMD absolutely.
20.	On opening date, the contractor can login and see the bid opening process.

PART-B: NIT DETAILS

1	NIT No.	BARCF/NRB/ADMN(G)/OS/1/2020
2	Name of work	Providing Office Assistance in various division of NRB, BARCF, Kalpakkam.
3	Estimated cost	□ 20,99,205/-
4	EMD	Earnest Money Deposit (EMD) of □ 41984/- to be submitted in form of DD /FDR issued by a Scheduled Bank drawn in favour of Pay & Accounts Officer, BARCF, payable at Kalpakkam. Note: EMD in the form of cheque / Cash will not be Accepted
5	Completion period	1 (one) Year
6	Fee of Tender Document	Nil
7	Tender Processing Fee	□ 1050+ GST@ 18% through e-payment to ITI Limited (0.05% of estimated cost)
8	Security Deposit	2.5% of tendered value.
9	Performance Guarantee	5% of tendered value.
10	Dates of availability of Tender Documents for download	From 02.03.2020 (11.00 hrs.) to 13.03.2020(17.00 hrs.) website on www.tenderwizard.com/DAE
11	Date of Pre-bid clarification	Queries (if any) to be uploaded on website www.tenderwizard.com/DAE upto 17.03.2020 (15.00hrs)
12	Last date and time of closing of online submission of tenders:	18.03.2020 (14.00 hrs.)
13	Last date for submission of original DD towards EMD.	On or before 19.03.2020 (15.00 hrs.) in the Office of Accounts Officer, BARCF, Room no:203, New service Building for NRB/BARCF, Kalpakkam
14	Date and time of online opening of Technical Bid.	20.03.2020 (15.30 hrs.) in the Office of Accounts Officer, BARCF, Room no:203, New service Building for NRB/BARCF, Kalpakkam
15	Date of opening of Financial Bids	Will be notified at a later date
16	For any clarification regarding tender may contact	CAO, NRB, BARC Facility, Kalpakkam(Ph.No. 044-27480268, Extn 43647/22340

PART-C: REQUIREMENTS AND ELIGIBILITY CRITERIA

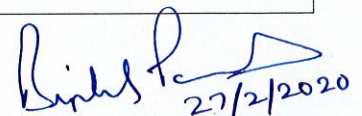
1.	Contractors who fulfill the following requirements shall ONLY be eligible to apply. (Joint ventures are not accepted).
2.	Proof of registration if any with Government / Semi Government organizations like CPWD, MES, BSNL, Railways, State PWDs etc. in appropriate class or having experience in execution of similar nature of works.
3.	Should have satisfactorily completed works during the last seven years ending previous day of last date of submission of tenders. For this purpose cost of work shall mean gross value the completed work including cost of material supplied by the Government/Client but excluding those supplied free of cost. This should be certified by an officer not below the rank of Executive Engineer / Project Manager or equivalent. Completed three similar works each costing not less than 40% of estimated cost or Completed two similar works each costing not less than 60% of estimated cost, or Completed one similar work costing not less than 80% of estimated cost.

	<p>Important Notes :</p> <p>i) Similar work shall mean: Providing Office Assistance in Central or state Government / PSU/ Autonomous body</p> <p>ii) Cost of work's shall mean gross value of the completed work including the cost of materials supplied by the Client, but excluding those supplied free of cost. The value of executed works shall be brought to the current costing level by enhancing the actual value of work at a simple rate of 7% per annum; calculated from the date of completion to the last date of receipt of applications for tender.</p>
4.	Should have had average annual financial turn over (gross) of 100% of estimated cost during the immediate last 3 consecutive financial year ending 31st March 2019 . (Scanned copy of Certificate from CA to be uploaded). Year in which no turnover is shown would also be considered for working out the average.
5.	Should not have incurred any loss in more than two years during the last five years ending 31st March, 2019 .
6.	Should have latest solvency certificate of 40% of estimated cost from scheduled bank .
7.	<p>The bidding capacity of the contractor should be equal to or more than the estimated cost of the work put to tender. The bidding capacity shall be worked out by the following formula:</p> <p>Bidding Capacity = {[A x N x 2] – B}</p> <p>Where,</p> <p>A= Maximum turn over in construction works executed in any one year during the last five years taking into account the completed as well as works in progress. The value of completed works shall be brought to current costing level by enhancing at a simple rate of 7% per annum.</p> <p>N= Number of years prescribed for completion of work for which bids has been invited.</p> <p>B = Value of existing commitments and ongoing works to be completed during the period of completion of work for which bids have been invited.</p>
8.	Contractor shall furnish declaration that he has not been debarred from tendering by any authority / agency. (Scanned copy of the declaration duly signed & sealed on letter head of the bidder to be uploaded at the time of submission of bid).
9.	<p>The intending bidder must read the terms and conditions as per "SECTION – 1: NOTICE INVITING TENDERS" OF "CONDITIONS AND CLAUSES OF CONTRACT – 2010" carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.</p> <p>Department reserves the right of Non-consideration of Tender documents of the agencies who are not fulfilling the NIT stipulations and / or having adverse report on the works carried out by them in the past.</p>
10.	After payment of processing fee to M/s. ITI Ltd, the NIT & tender document consisting of drawings, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website www.tenderwizard.com/DAE . Also NIT can be viewed from www.tenders.gov.in or www.igcar.gov.in .
11.	The bid can only be submitted after uploading the mandatory scanned documents such as Demand Draft or Pay order of any Scheduled Bank towards cost of tender document and EMD in favour of " PAY AND ACCOUNTS OFFICER, BARCF ", payable at KALPAKKAM and other documents as specified.

12	<p>UNDERTAKING:-</p> <p>I/We undertake and confirm that eligible similar works(s) has/have not been executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for bidding in BARCF in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee. (Scanned copy to be uploaded at the time of submission of tender.)</p>
14	<p>The applicant may furnish any additional information which they think necessary to establish their capabilities to successfully complete the envisaged work. No information shall be entertained after last date of online submission of tenders unless it is called by the competent authority.</p> <p>Short listing of the agencies shall be subject to thorough verification of their credentials and inspection of works carried out by them, through a Technical Evaluation Committee of experts, constituted by BARCF.</p> <p>If any information furnished by the applicant is found incorrect at a later stage, they shall be liable to be debarred from tendering /taking up of work in BARCF. BARCF reserves the right to verify the particulars furnished by the applicant independently and reject any application without assigning any reason and to restrict the list of pre-qualified agencies to any number deemed suitable in case too many applications are received satisfying the laid down Pre-qualification criteria.</p>
<p>Note: Note: Department reserves the right to accept or reject any application(s), without assigning any reason thereof. The applications with any condition shall be rejected forthwith.</p>	

PART-D: Mandatory DOCUMENTS TO BE SCANNED &UPLOADED

1	Financial Turn Over certified by CA for last 3 financial years
2	Profit & Loss statement certified by CA for last 5 financial years
3	Latest Bank Solvency Certificate
4	List of similar works completed in last 7 years indicating & List of work in hand 1. Agency for whom executed 2. Value of Work 3. Stipulated time of completion 4. Actual time of completion.
5	Certificates:
	i. Registration certificate, if any
	ii. WO copies & Certificates of Work Experience / Performance Certificates
	iii. Certificate of Registration for GST
	iv. PAN (Permanent Account Number) Card
6	Undertaking that the eligible similar work(s) have not been executed through another contractor on back to back basis.
7	e payment details towards cost of Processing Fee.
8	DD of any Scheduled Bank against EMD.
9	Undertaking for having gone through the documents as per Technical Bid.
10	Undertaking for downloaded the Pre-bid clarifications
	(Scanned copy of original certificates to be uploaded)


27/2/2020

Facility Director,
BARC Facilities,
for & on behalf of president of India