

Government of India  
Department of Atomic Energy  
GENERAL SERVICES ORGANISATION  
DAE Hospital, CHSS Office  
Kalpakkam 603102

Ref: GSO/HOSP/HA/CHSS/OSP/1064

May 08, 2026

**CIRCULAR NO. 211/CHSS/HOSP**

**Sub: Opening of Outsourced Pharmacy at DAE Clinic, Pallavaram – Reg.**

Ref : SOP No. Ref.: GSO/MG/CHSS/2026/SOP/Version: R – 0 dated 06,05.2026

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This is an intimation of commencing of an outsourced pharmacy at DAE Clinic Pallavaram to be functional from 11.05.2026 (FN) onwards. The outsourced pharmacy will be functioning on all working days including Saturdays and Sundays as per the following system.

DAE Clinic	Timing – Monday to Saturday	Sundays
Pallavaram	09.00 to 17.30 hrs	09.00 to 14.00 hrs
Outsourced Pharmacy will be closed on all declared holidays		

Procurement of medicines through outsourced pharmacy is mandatory for all Chennai CHSS Card holders. All the CHSS beneficiaries at Chennai shall get the medicines prescribed by the medical doctors / AMAs at the outsourced pharmacy at DAE Clinic at Pallavaram itself. (please refer to the aforementioned SOP in this regard).

Patients Visiting Pallavaram / Taramani Clinics:

Medicines prescribed by the doctors at the Pallavaram Clinic shall be obtained only through the outsourced pharmacy at the Pallavaram clinic. Beneficiaries obtaining medical treatment at **Taramani Clinic** shall submit the forms for obtaining medicines to the representatives of outsourced pharmacy at Taramani Clinic. The prescribed medicines will be dispatched through courier or beneficiaries can collect the medicines directly at Pallavaram clinic pharmacy on the same day if required.

AMA's / Registered Medical Doctors' Prescriptions:

Beneficiaries availing medical treatment from AMAs / Registered Medical Doctors shall obtain the prescribed medicines from the outsourced pharmacy at Pallavaram clinic or submit the forms for obtaining medicines to the representatives of outsourced pharmacy at Taramani Clinic. Beneficiaries may also send the prescription, application form for issue of medicines and drug card to email id ([medicine@igcar.gov.in](mailto:medicine@igcar.gov.in)) and receive the medicines by courier to their home. The original prescription shall be submitted along with the claim for reimbursement of AMA consultation fees. **The drug cards of such patients shall be submitted by the patient in person to DAE Clinic at Chennai / Hospital at Kalpakkam / Anupuram for doctors' opinion once in a year.**

If the outsourced pharmacy is unable to arrange the prescribed medicines within 2 days, the beneficiary may procure the same from any pharmacy and submit the claim at the CHSS Office of both Chennai clinics along with the prescription bearing non-availability seal from the outsourced pharmacy at Pallavaram and a bill with valid GST number. Actual amount spent towards purchase of medicines will be reimbursed.

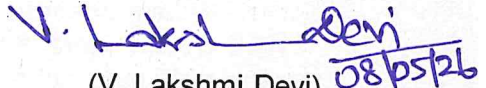
In case of non-availability of prescribed medicines in the outsourced pharmacy for immediate consumption, purchase of medicine for one week from any pharmacy will be allowed. The beneficiary shall submit the claim at the CHSS Office, Chennai clinics along with the prescription duly certified by medical officer indicating the need for immediate consumption of the medicines, non-availability seal from the outsourced pharmacy on the prescription and a bill with GST number. In such cases, the actual amount spent towards purchase of medicines will be reimbursed. In the mean time the balance quantity of medicines shall be obtained through the outsourced pharmacy.

Chennai Beneficiaries referred to empanelled hospitals may receive up to 10 days supply of medicines from the hospital against each referral letter, and beyond 10 days medicines must be collected from the Pallavaram outsourced pharmacy or through email means (procedure similar to prescriptions issued by AMAs).

For obtaining any medicines through courier, CHSS beneficiaries shall submit the prescription, pharmacy form with complete address & phone number and a copy of drug card in person at clinics or send by email to email id medicine@igcar.gov.in.

Chennai Patients (Pallavaram/Taramani) prescriptions dated 12.05.2026 and thereafter shall not be reimbursed except for the patients referred in para 6.I.g, page no. 06 of SOP. (Copy of SOP is enclosed)

This is issued with the approval of competent Authority.

  
(V. Lakshmi Devi) 08/05/26  
APO, CHSS

Notice Boards Of Chennai Clinics & Circulation by Email

**Copy to:**

1. Director, GSO
2. Associate Director, MG
3. Medical Superintendent, GSO
4. RD, MRPU
5. Medical Officer In-Charge – Pharmacy
6. Hospital Administrator, DAE Hospital
7. Registrar, IMSc
8. DCA, GSO / DCA, MRPU