



Government of India
Department of Atomic Energy
Homi Bhabha National Institute
India Gandhi Centre for Atomic Research
Kalpakkam

09th October, 2024

OFFICE ORDER NO.DIR/2024/96

**Sub: Constitution of Student Grievance Redressal Committee at
HBNI Constituent Institution, IGCAR**

In compliance with relevant UGC guidelines, a Student Grievance Redressal Committee (SGRC) is constituted for HBNI Constituent Institution IGCAR, as follows with immediate effect.

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| 1. Dr. Awadesh Mani, Head, CMPD, MSG &
Dean, HBNI | Chairman |
| 2. Dr. V. Karthik, Head, HMTD, MSG &
Associate Professor, HBNI | Member |
| 3. Dr. H. N. Jena, Head, MPCs, MC&MFCG &
Associate Professor, HBNI | Member |
| 4. Smt. Ajitha Thariyan, CAO, IGCAR | Member |
| 5. Dr. V. A. Lalita Prasad T., AO-III, IGCAR | Member |
| 6. Dr. (Smt.) Vani Shankar, Head, FSS, MMG &
Associate Professor, HBNI | Convenor |
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1. The Committee shall have a term of two years or until further orders, whichever is earlier.
 2. The quorum for the meeting, including the Chairperson, but excluding the invitee, shall be three.
 3. In considering the grievances before it, the SGRC shall follow principles of natural justice. Accordingly, it will also seek inputs from the Dean (Students Affairs) and consider the same while taking a decision.
 4. In the case of grievance from a female student, depending upon the nature of the grievance, the SGRC may decide to transfer the grievance to the Women's Cell.
 5. The SGRC shall send its report and recommendations, if any, to the Director IGCAR, with a copy thereof to the aggrieved student.
 6. The SGRC may subsequently seek a report from the Dean (Students Affairs) about the action taken on the recommendation of the Committee.

In case of any issues, students may contact at vani@igcar.gov.in.


10.10.24

(C. G. Karhadkar)
Director, IGCAR

Chairman and Members of the Committee
All the Chairman of the HBNI Standing Committees
All the HBNI Deans
Student Notice Boards