



Department of Atomic Energy  
**Indira Gandhi Centre for Atomic Research**

Kalpakkam - 603102

**Visit request form**

Date of Request: \_\_\_\_\_

Name of the school	
Address	
Preferred Date(s) of Visit (Only Tuesdays) <i>Note: Minimum one month after from the date of request</i>	1. 2. 3.
Class / Year of Study	
No. of Students (Not more than 50 students)	
No. of faculty (Maximum two)	
Head of Institution Name	
Head of Institution Contact & Email	Mobile/Phone No: Email:
Visit coordinator name	
Visit coordinator contact and Email	Mobile No: Email:
Accompanying Faculty name, contact and email	1.Name: Mobile No: Email:
	2. Name: Mobile No: Email:
School phone Number(s)	Landline : Mobile No :
Whether visiting for the first time in the academic year (Yes/No)	
Any other additional information:	

Signature of Principal / HOD with Seal

The filled in form with signature and the seal from the institution along with formal request from the head of the institution has to be forwarded to [dirsec@igcar.gov.in](mailto:dirsec@igcar.gov.in) at least one month before the proposed date for processing the request.

For Office Use only  
 Date of Visit: