



Government of India
Department of Atomic Energy
Indira Gandhi Centre for Atomic Research
CIVIL ENGINEERING GROUP
Kalpakkam – 603 102

NOTICE INVITING e-TENDER

Online Item rate tender in Two parts are invited on behalf of the President of India by the **Chief Engineer, Civil Engineering Group, Kalpakkam - 603 102**, Chengalpattu District, Tamilnadu from reputed and experienced Civil Engineering Contractors with proven technical and financial capabilities [or] who are in the approved list of the appropriate class of Central Public Works Department, State Public Works Department, Railways, Military Engineer Services and who have satisfactorily completed (#) Three similar works each costing not less than the amount equal to 40 % of estimated cost put to tender [or] Two similar works each costing not less than the amount equal to 60 % estimated cost put to tender [or] One similar work of aggregate cost not less than the amount equal to 80 % of estimated cost during past seven years ending previous day of last date of submission of tenders.

NIT No – CEG/IGC/1870/2023

<i>Name of work</i>	Retrofitting works for SRL building at IGCAR, Kalpakkam.
<i>Estimated Cost</i>	Rs. 39.28 Lakhs
<i>Time allowed</i>	08 [Eight] Months
<i>Earnest Money Deposit</i>	Rs. 78,560/- in the form of Deposit at Call Receipt or Demand Draft / Bankers Cheque / Pay Order or Fixed Deposit Receipt drawn in favour of Pay and Accounts Officer, IGCAR, Kalpakkam payable at Kalpakkam Cash, Cheque, bank guarantee for Earnest Money deposit will not be accepted.
<i>Security Deposit</i>	2.5 % of tendered value
<i>Performance Guarantee</i>	3 % of tendered value
<i>Tender processing fee</i>	For details please see www.tenderwizard.com/DAE.
<i>Date/Period of availability of tender document for view and download</i>	From 16/05/2023 (10:00 Hours) to 26/05/2023 (17:00 Hours) on website www.tenderwizard.com/DAE
Please note that the tender will be available for download between the dates as prescribed above. Agencies interested in participating must register in the web portal and pay the prescribed registration charges as per requirements, should pay tender processing fee online, for the prescribed amount all within the dates prescribed above. Only agencies who have registered in the above mentioned web portal can participate in e-tender. Detailed NIT is also available on website www.igcar.gov.in for view only.	

<p>Free viewing of tender documents in PDF Format</p>	<p>Click “TENDERS OF DAE” on Home page Website www.tenderwizard.com/DAE. If interested in participating in the tender, download technical and Financial Bids in Excel Format as under.</p>
<p>Purchase of tender documents in Excel Format for participation in tendering.</p>	<p>Login in the Home page of the website www.tenderwizard.com/DAE with your User ID /Password and Class III Digital Signature Certificate.</p> <p>Click on “UNAPPLIED” button: then click on “REQUEST” icon (Blue colour): Pay TENDERPROCESSING FEE online. Click on “SUBMIT” button. Now click on “INPROGRESS” button. In status column you will find the tender is RECEIVED. You will be able to download required Tender Documents by clicking “EDIT ATTACHMENT” icon for any number of times till last date of submission.</p> <p>Please refer Help Manual for submission of Tender/ contact Help Desk at daehelpdesk@gmail.com for any queries.</p>
<p>Last date and time of closing of online submission of tenders:</p>	<p>29/05/2023 (14:30 Hours)</p>
<p>Last date for submission of Original DD/BC/PO/DR for EMD</p>	<p>On or before 29/05/2023 (15:00 Hours) at Office of Chief Engineer, Civil Engineering Group, IGCAR, Kalpakkam – 603102. [Contact Phone No: 044 – 27480500 Extn. No. 22353 / 22341]. The tenderer shall be required to submit the Earnest Money in a sealed envelope marked ‘Earnest Money.’</p> <p>Please note that, EMD shall be submitted in a sealed envelope clearly mentioning the Unit name IGCAR, Tender number & Name of work in a cover without fail.</p> <p>If the tenderer fails to submit original DD/BC/PO/DR etc., within the prescribed period as mentioned above those tenders will be summarily rejected.</p>
<p>Date and Time of online opening of Technical Bid</p>	<p>30/05/2023(15:00 Hours) at the office of Chief Engineer, CEG, IGCAR, Kalpakkam</p>

<p><i>Period of verification of credentials for evaluation.</i></p>	<p>31/05/2023 to 06/06/2023 (Except 03.06.2023 & 04.06.2023)</p> <p>Note: Original documents substantiating the eligibility criteria all mentioned should be produced for verification during the above period. If the tenderers fail to submit original credential for verification, within the prescribed period as mentioned above those tenders will be summarily rejected.</p>
<p><i>Evaluation of Part-I (Technical bid)</i></p>	<p><i>Part-I evaluation for qualifying the bidders will be done based on credentials submitted by the bidder for opening Part-II (Financial bid). Inspection of eligible works will be carried out by an Engineering team, if necessary.</i></p>
<p><i>Date of opening of Financial Bids of qualified bidders</i></p>	<p>Date and time will be notified later</p>

Note : Corrigendum/ Addendum/ Amendments if any shall be hosted on IGCAR/ Tenderwizard websites only. Bidders are requested to visit the website regularly.

1) TENDERS NOT ACCOMPANYING THE FOLLOWING ARE LIABLE TO BE SUMMARILY REJECTED. JOINT VENTURES ARE NOT ACCEPTED.

- A. Proof of registration with Government/Semi Government organizations like CPWD, MES, Railways, State PWD etc., in appropriate class OR having experience in execution of similar works. Scanned copy shall be uploaded.
- B. Experiences of having successfully completed works during the last seven years ending previous day of last date of submission of tender as follows:

Three similar completed works each costing not less than the amount equal to 40 % of the estimated cost put to tender, [or] Two similar completed works each costing not less than the amount equal to 60 % of the estimated cost put to tender, [or] One similar completed work of costing not less than the amount equal to 80 % of the Estimated cost under a single contract.

“Similar work” shall mean that “Structural repairs / Retrofitting works (or) Civil Construction works”

Note:

- i. Eligible similar nature of works should have been executed in India only.
- ii. Works got executed on back to back basis through another contractor will not be treated as eligible works.
- iii. In case of the work done under private sector, the completion certificate shall be supported with the copies of TDS certificate along with Form – 26AS
- iv. The value of completed works shall be brought to current costing level by enhancing the actual value of work at **simple rate of 7% per annum**, calculated from the date of completion to previous day of last date of submission of tender.

- C. Should have an average annual financial turnover on works should be at least **100% of the estimated cost** during the immediate last available three consecutive financial years (FY ending 31/03/2022). Scanned copy of certificate from Chartered Accountant to be uploaded. Should not have incurred any loss (Profit after tax should be positive) for more than two years during the last available five years (FY ending 31/03/2022). Details shall be furnished duly supported by figures in balance sheet/profit and loss account for the last Five (5) years duly certified by Chartered Accountant as uploaded by the applicant to Income tax department as per Proforma as specified in Form – A.
- D. Should have a Solvency of minimum **40%** of estimated cost obtained from competent authorities as per Proforma as specified in Form – B shall be uploaded. The Solvency certificate should be valid on the last date of tender submission or the solvency certificate shall not be older than one year from the last date of tender submission.
- E. The bidding capacity of the contractor should be equal to or more than the estimated cost of the work put to tender. The bidding capacity shall be worked out by the following formula:

$$\text{Bidding Capacity} = [\text{AxNx2}] - \text{B}$$

Where,

A = Maximum turnover in works executed in any one year during the last five years taking into account the completed as well as works in progress. The value of completed works shall be brought to current costing level by enhancing at a simple rate of 7% per annum.

N = Number of years prescribed for completion of work for which bids has been invited.

B = Value of existing commitments and ongoing works to be completed during the period of completion of work for which bids have been invited.

- F. Applicant should upload the details of all works of similar class completed in the Proforma as specified in Form – C.
- G. List of projects under execution or awarded shall be uploaded as per Proforma specified in Form – D.
- H. Performance report of works referred to in Forms 'C' & 'D' shall be uploaded as per Proforma specified in Form – E.
- I. Details regarding structure and organization of the firm shall be uploaded as per Proforma specified in Form – F.
- J. Details regarding manpower possessed shall be furnished as per Proforma specified in Form – G shall be uploaded. The details of trained and certified workmen proposed to be employed at the work site of the project should also be furnished.
- K. Details of construction plant, machinery, equipment, accessories & infrastructure facilities likely to be used / possessed for carrying out the work shall be furnished as per Proforma specified in Form – H.
- L. PAN and GSTIN Certificate in the latest approved form.

- M. The bidder should be registered with Employees Provident Fund Organization and Employees State Insurance Corporation and furnish the certificates of Registration with EPFO and ESIC or Acknowledgement of having applied for registration with EPFO and ESIC establishing bidder's eligibility and qualification.
- N. Bidder's profile shall invariably contain (i) EPF registration number and ESI registration number or (ii) Particulars of Acknowledgement of having applied for registration with EPFO and ESIC establishing bidder's eligibility and qualification.
- O. Certificate (Scanned copy of original certificates to be uploaded)
 - i. Performance Certificates
 - ii. GSTIN
 - iii. PAN
 - iv. Registration Certificate in CPWD/State PWD/MES
 - v. Form A to Form H
 - vi. Registration with EPFO and ESIC
- P. Undertaking A to D and Declaration by Contractor.

(Scanned copy to be uploaded at the time of submission of Bid and originals shall be submitted during the period of verification of credentials).

Note: -

Even though any bidder may satisfy the above requirements, the bidder would be liable to disqualify/ debarred if the bidder has: -

- i. Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the eligibility criteria document
- ii. Any effort on the part of the bidder or his agent to exercise influence or to pressurize the employer would result in rejection of his bid. Canvassing of any kind is prohibited
- iii. Record of poor performance such as abandoning work, not properly completing the contract, or financial failures / weaknesses, etc.,
- iv. The Originals of the above Certificates shall be produced as and when called for. Irregularities if any observed will lead to rejection of the offer irrespective of the stage at which it is observed. Such bidders will be debarred for bidding in IGCAR as per applicable rule.
- v. Firms will be debarred for a period of two years if it is determined that the bidder has breached the code of integrity as per Rule 175 and Rule 151 of GFR 2017.
- vi. Firms will be debarred for a period of two years for any actions or omissions by the bidder for other than violation of code of integrity, for the reason like supply of sub-standard material, non-supply of material, abandonment of works, sub-standard quality of works, etc.,

- 2) IGCAR site, DAE, Kalpakkam is located 85kms away from Chennai. The site is accessible by road from Chennai via Chengalpattu, Thirukalukundram and also via Mamallapuram by East Coast Road (ECR). The contractor may note the severe climatic condition existing in the region with co-incident humidity, salt laden atmosphere and high temperature conducive to rust and fungus growth.
- 3) Information and instructions for tenderer posted on website shall form part of tender document for e-tendering mode.
- 4) The tender document consisting of plans, specifications, schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website www.tenderwizard.com/DAE free of cost for e-tendering mode.
- 5) The bid can only be submitted after uploading the mandatory scanned documents such as demand draft or pay Order or banker's Cheque or Deposit at call Receipt or Fixed deposit receipts and bank Guarantee of any scheduled bank towards the EMD in favour of "**Pay and Accounts Officer, IGCAR**"
- 6) **Those contractors not registered on the website www.tenderwizard.com/DAE, are required to get registered for e-tendering mode. Registered contractors only can download & submit/upload tenders.**
- 7) The intending bidder must have valid class – III digital signature to submit the bid for e-tendering mode.
- 8) On opening date, the contractor can login and see the bid opening process for e-tendering mode.
- 9) For e-tendering mode, contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in YELLOW colour and the moment rate is entered, it turns **SKY BLUE. If any cell is left blank, the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO).**
- 10) For e-tendering mode, if it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then, the bid submitted earlier shall become invalid.
- 11) The department reserves the right to accept/ reject any prospective application without assigning any reason thereof.
- 12) Short listing of agencies shall be subject to thorough verification of their credentials and inspection of works carried out by them, through a Technical Screening cum Works Inspection Committee of experts, constituted by IGCAR.
- 13) If any information furnished by the applicant is found to be incorrect at a late stage, they shall be liable to be debarred from tendering/ taking up works in IGCAR. The department reserves the right to verify the particulars furnished by the applicant independently.
- 14) Tender will be kept valid for **120 (One Twenty)** days from the last date of closing of online submission of tender.

- 15) In case of successful tenderer, the tenderer is required to deposit an amount equal to 3% of the tendered and accepted value of the contract as irrevocable performance guarantee in one of the following forms within a period of 15 days from the date of issue of letter of intent. i.e. Deposit at Call Receipt/Bankers Cheque /Demand Draft or Fixed Deposit Receipt (FDR) of a scheduled Bank or an irrevocable bank guarantee bond of any scheduled bank in the prescribed form given in Annexure drawn in favour of **Pay & Accounts Officer, IGCAR, Kalpakkam.**

The letter of award of work will be issued only after the above said performance guarantee in any one of the prescribed form is received and accepted failing which the Government shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the earnest money absolutely.

In addition to the above, the successful tenderer is required to remit security deposit amounting to 2.5 % [Two and half Percent] of the tendered and accepted value which shall be deducted at 5% [Five Percent] of the gross amount of the bill from each running bill, till total security deposit is recovered. Earnest Money Deposited along with bid shall be returned after receiving Performance Guarantee

- 16) Contractor should have valid ESI & EPF registration. The employer's contribution as per extant government orders shall be paid by the contractor which shall be reimbursed on production of documentary evidence. Hence the quoted rate shall not be inclusive of ESI & EPF employers contribution.
- 17) **The rates to be quoted by the tenderer in the schedule shall be inclusive of Goods and Service Tax (GST) @ 18%. GST or any other tax applicable as per extant orders in respect of this contract shall be payable by the Contractor and Government will not entertain any claim whatsoever in respect of the same**
- 18) Tenderer to note that tenders with any condition including that of conditional rebate shall be rejected forthwith.
- 19) Bidders shall not be under a declaration of ineligibility for tender quoting and fraudulent practice.
- 20) Documentary evidence of adequate financial standing shall be furnished.
- 21) Information regarding projects in hand, current litigation, orders regarding exclusion, expulsion or block entry if any to be furnished.
- 22) The capacity of the contractor to take up a new project under consideration in addition to his present commitments must be clearly brought out. He should also furnish the details referring as to have both physically and financially capable of executing this contract in the stipulated time as per milestones projected in addition to executing the other commitments.
- 23) Copies of original documents detailing the constitution or legal status, place of regulation and principal place of business, written power of attorney of the regulatory of the bond to commit the bidders.
- 24) Tenderer may please intimate their Bank Account Number, IFSC code, Branch details so as to enable the department for payments through Bank.
- 25) Qualification and experience of key site management and technical personnel proposed for the contract.

- 26) Evidence of adequacy of working capital for this contract. Access to lines of credit and availability of other financial resources.
- 27) Information regarding any litigation, current or during the last seven years, in which the bidder is involved, the parties concerned and disbursed amount.
- 28) Proposals for sub-contracting components of the works including the qualification and experience of the identified sub-contractor in the relevant field.
- 29) The proposed methodology and program of execution, backed with equipment planning and deployment duly supported with broad calculation and quality control procedures proposed to be adopted, justifying their capability of execution and completion of the work as per technical specifications within the stipulated period of completion as per milestones.
- 30) Labour welfare cess @1% of gross value of work done shall be recovered from each bill paid to the contractor, and the same will be remitted to Tamilnadu Construction workers welfare Board.
- 31) Water charges @ 1% shall be recovered on gross amount of the work done.

Chief Engineer, Civil Engineering Group, on behalf of President of India does not bind himself to accept the lowest or any other tender and reserves to himself the authority to reject any or all of the tenders or to allot PARTs of the works to different agencies without assigning any reasons there for. All tenders, in which any of the prescribed conditions is not fulfilled or any condition, shall be summarily rejected.

Chief Engineer, Civil Engineering Group
For and on behalf of the President of India

List of Documents to be scanned & uploaded within the period of bid submission for e-tendering mode: (Scanned copy of original certificates to be uploaded)

1. Financial Turnover certified by CA
2. Profit & Loss statement certified by CA
3. Latest Bank Solvency Certificate
4. List of SIMILAR WORKS completed in last 7 years indicating:
 - i) Agency for whom executed,
 - ii) Value of work,
 - iii) Stipulated and actual time of completion
5. List of WORKS in hand indicating:
 - i) Agency,
 - ii) Value of work,
 - iii) Stipulated time of completion/present position.
6. List of Construction Plants and Machinery
7. List of technical Staff
8. Certificates:
 - i) Registration Certificate
 - ii) Certificates of Work Experience/Performance certificates
 - iii) GSTIN Registration
 - iv) PAN (Permanent Account Number) Registration
 - v) Registration with EPFO and ESIC
9. Undertaking A to D of Annexure I and Declaration by Contractor of Annexure II and Declaration of Annexure-III.
10. Original Demand Draft / Banker's Cheque / Pay Order or FDR of any Scheduled Bank against EMD.
11. Form of Agreement.

UNDERTAKING TO BE FURNISHED BY THE TENDERER

Undertaking – A

“I Son of Residing at
..... hereby give an undertaking that I have read and I am
aware of all the classes and sub clauses of tender forms and I confirm that I will abide by all
the terms and conditions available in this tender document. My income Tax Permanent
Number (PAN) is”

Seal of the Firm

(Dated Signature of contractor or his
authorised Power of attorney)

Undertaking – B

“I Son of Residing at
..... hereby give an undertaking that none of my
relative (s) as defined below is / are employed in DAE as per details given in tender
document. In case at any stage, it is found that the information given by me is false /
incorrect, IGCAR shall have the absolute right to take any action as deemed fit without any
prior intimation to me”

The near relatives for this purpose are defined as:

1. Members of a Hindu undivided family.
2. They are husband and wife.
3. The one is related to the other in the manner as father, mother, son(s), son’s wife (Daughter-in-law), daughter(s), daughter’s husband (Son-in-law), brother(s) and brother’s wife, sister(s) and sister’s husband (brother-in-law)

Seal of the Firm

(Dated Signature of contractor or his
authorised Power of attorney)

Undertaking – C

“I/ We have read and examined the Notice Inviting Tender, General Rules & Directions, Form of tender, Special Conditions, safety code for Works Contract, General Conditions of Contract, Schedule-F, Specifications, Schedule of construction, drawings and all other contents in the tender document for the work AND ACCORDINGLY I / We, hereby tender for execution of the work specified for the President of India within the time specified in schedule “F”, viz., Schedule of Quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in Rule 1 of General rules & directions and in Clause – 11 of the General Conditions of Contract and with such materials as are provided for, by and in respects in accordance with, such conditions so far as applicable”.

Seal of the Firm

(Dated Signature of contractor or his
authorised Power of attorney)

Undertaking – D

“I/ We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of the department, then I / We shall be debarred for bidding in DAE in future forever. Also, if such a violation comes to the notice of the department before date of start of work, the engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee”.

Seal of the Firm

(Dated Signature of contractor or his
authorised Power of attorney)

Declaration by contractor

This is to certify that:

- 1) I /We have submitted the tenders in the Proforma as downloaded directly from the websites which are same as available in the website and there is no change in the format, number of pages etc.,
- 2) I /We have not made any modifications / corrections / additions etc., in the tender documents downloaded from website by me / us.
- 3) I /We have checked that no page is missing and all pages as per the index are available and that all pages of tender document submitted by us are clear and legible.
- 4) I /We have paid Tender processing fee through online made.
- 5) I /We have submitted requisite EMD in the prescribed form.
- 6) In case at later stage, it is noticed that there is any difference in my/ our tender documents with the original documents, IGCAR shall have the right to cancel the tender / work, forfeit the Earnest Money, Performance Guarantee & Security Deposit, take appropriate action as per the prevailing rules in force and IGCAR shall not be bound to pay any damages to me / us on this account.

Date:

(Dated Signature of
Contractor with seal)

Declaration

I (Name of the contractor/ agency) hereby declare compliance towards all the labour codes, legislations and statutory conditions or any other acts dealing with minimum wages, bonus, industrial relations, and social security and authorise IGCAR, Department of Atomic Energy to recover any payment that arises due to failure to comply with any of the Labour Codes, legislations and statutory conditions or any other acts dealing with minimum wages, bonus, industrial relations and social security etc. and all other acts mentioned in the tender document.

Date:

(Dated Signature of
Contractor with seal)

FORM 'A': FINANCIAL INFORMATION

1. Financial Analysis – Details to be furnished duly supported by figures in balance sheet/profit and loss account for the last five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department: (Copies to be attached)

Particulars	Financial Years				
	2017-18	2018-19	2019-20	2020-21	2021-22
(a) Gross Annual turnover on works (Rupees in Lakhs).					
(b) Profit/ Loss (Rupees in Lakhs).					
(c) Certified by					

Name and address of Chartered Accountant with Membership No.	
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2. **Financial arrangements for carrying out the proposed work.**

Viz. line of credit, Working Capital, Liquid capital, Fixed deposits etc., - Upload scanned copy of statement

3. **The scanned copies of following certificates are to be uploaded.**

- A. Profit & Loss statement certified by CA & as submitted to income Tax Department.
- B. Solvency Certificate from banker's of applicant. Banker's certificate should be on letter head of the bank. In case of partnership firm, certificate should include names of all partners as recorded with the bank as said in the Form "B"
- C. GSTIN
- D. Permanent Account Number (PAN)

Name & Address of authorised Signatory

Note: Further details if required may be asked from the contractor after opening of the bids. There is no need to upload the entire voluminous balance sheet.

(Scanned copy of Banker's letter head to be uploaded)

FORM 'B' - FORM OF BANKERS' CERTIFICATION FROM A SCHEDULED BANK

This is to certify that to the best of our knowledge and information that M/s. / Shri.
..... (with address) a customer of
our bank are / is respectable and can be treated as good for any engagement up to a limit of
Rs. (Rupees
.....).

This certificate is issued without any guarantee or responsibility on the bank or any of the
officers.

(Signature)
For the Bank

Note:

- (1) Banker's certificates should be on letter head of the bank.
- (2) In case of partnership firm, certificate should include names of all partners as recorded with the bank.

FORM 'C' - DETAILS OF ALL WORKS OF SIMILAR CLASS COMPLETED IN ALL RESPECTS DURING THE LAST SEVEN YEARS ENDING PREVIOUS DAY OF LAST DATE OF SUBMISSION OF TENDER

Sl. No.	Name of Work/ Project and location	Owner or Sponsoring Organization	Cost of Work in Lakhs of rupees	Date of Commencement as per Contract	Stipulated Date of Completion	Actual Date of Completion	Litigation/ Arbitration cases pending/in progress with details*	Name and address/ telephone number of officer to whom reference may be made	Remarks
1	2	3	4	5	6	7	8	9	10

Note: *Indicate gross amount claimed and amount awarded by the Arbitrator

Notes:

- i. Applicant may submit separate form for giving details of work (completed) for each year to fill up the details as above. Separate sheets if any shall be numbered in sequence.
- ii. The scanned copies of the work orders for each work along with completion certificate shall be uploaded.
- iii. Certified that the above list of works is complete and no work has been left-out and the information given is correct to the best of my knowledge and belief.

Name & Address of authorised Signatory

FORM 'D' - PROJECTS UNDER EXECUTION OR AWARDED

Sl. No	Name of work/ project and location	Owner or sponsoring Organization	Cost of work (Rupees in Lakhs)	Date of commencement as per contract	Stipulated date of completion	Up to date percentage progress of work	Slow progress if any, and reasons thereof	Name and Address/ Telephone number of officer to whom reference may be made	Remarks
1	2	3	4	5	6	7	8	9	10

Certified that the above list of works is complete and no work has been left out and that the information given is correct to my knowledge and belief.

Name and address of authorised Signatory

**Scanned copy of certificates containing following information from the clients
to be uploaded**

FORM 'E' - PERFORMANCE REPORT OF WORKS REFERRED TO IN FORMS "C" & "D"
(Separate certificate for each work/ Project)

- a) Name of work/ project & location
- b) Agreement No.
- c) Name of Contractor
- d) Estimated cost
- e) Tendered cost
- f) Completed cost
- g) Date of start
- h) Date of completion
 - a. Stipulated date of completion
 - b. Actual date of completion
- i) Amount of compensation levied for delayed completion, if any
- j) Amount of reduced rate items, if any
- k) Performance report

Quality of work	:	Very Good/Good/Fair/Poor
Financial Soundness	:	Very Good/Good/Fair/Poor
Technical Proficiency	:	Very Good/Good/Fair/Poor
Resourcefulness	:	Very Good/Good/Fair/Poor
General Behavior	:	Very Good/Good/Fair/Poor
Time Consciousness	:	Very Good/Good/Fair/Poor

Dated:

**Executive Engineer or Equivalent
Signature with Seal**

FORM 'F' - STRUCTURE AND ORGANISATION

1. Name & Postal Address of the Applicant:

2. Telephone no. /Telex No. /Fax No.

3. Legal status of the Applicant (Please tick and attach attested copies of original document defining the legal status)

- a. An individual: (b) A proprietary firm: (c) A firm in partnership
- (d) A limited company or corporation

4. Particulars of registration with various Government Bodies (attach attested photocopy)

Dept./Organisation & Place of registration	Registration No.

5. Names and Titles of Directors & Officers with designation proposed to be concerned with this work.

6. Designation of individuals authorised to act for the organisation.

7. Was the Applicant ever required to suspend work for a period of more than six months continuously after he commenced the work? If so, give the name of the project and reasons of suspension of work.

8. Has the Applicant, or any constituent partner in case of partnership firm, ever been abandoned the awarded work before its completion? If so, give the name of the project and reasons for abandonment.

9. Has the Applicant or any constituent partner in case of partnership firm, ever been debarred/ black listed for tendering in any organisation at any time? If so, give details.

10. Has the Applicant or any constituent partner in case of partnership firm, ever been convicted by the court of law? If so, give details.

11. In which fields of Engineering Construction the Applicant has specialization and interest?

12. Any other information considered necessary but not included above.

Name and Address of authorised Signatory

**FORM 'G' - DETAILS OF TECHNICAL & ADMINISTRATIVE PERSONNEL
TO BE EMPLOYED FOR THE WORK**

Sl. No	Designation	Total Number	Number available for this work	Name	Qualifications	Professional experience and details of work carried out	How these would be involved in this work	Remarks
1	2	3	4	5	6	7	8	9

Name and Address of authorised Signatory

FORM 'H' - DETAILS OF TOOLS, MACHINERIES AND EQUIPMENT LIKELY TO BE USED IN CARRYING OUT THE WORK

Sl. No	Name of equipment/Plant	Nos.	Capacity or Type & make	Age	Condition	Ownership Status				Current location	Remarks
						Presently owned	Leased	To be purchased	Proposed to be hired		
1	2	3	4	5	6	7	8	9	10	11	12
1)	Earth moving equipment										
	1. Excavators (Various sizes)										
	2. Dumpers										
2)	Equipment for Concrete work										
	1. Concrete mixer (Diesel)										
	2. Concrete mixer (Electrical)										
	3. Needle vibrator (Electrical)										
	4. Needle vibrator (Petrol)										
	5. Concrete pump										
	6. Curing pumps (various capacities)										
3)	Equipment for Building work										
	1. Bar bending machine										
	2. Bar cutting machine										
	3. Drilling machine										
	4. M.S. pipes										
	5. Steel shuttering										
	6. Steel scaffolding										
4)	Equipment for Transportation										
	1. Tippers										
	2. Trucks										
	3. Water tankers										
5)	Dewatering Equipment										
	1. Pump (Diesel)										
	2. Pump (Electric)										
	Any other Plants / equipments										

Name and Address of authorised Signatory
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